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## **Course Outline for ISO 14001:2004 Lead Auditor**

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### **Course objective**

The Lead auditor training program is based on ISO 14001:2004, which is a guideline document for auditing and implementing quality systems ISO 14001:2004, upgrading expertise from auditing ISO 9000 to ISO 14001:2004 and from auditing to ISO 14001:1996 to ISO 14001:2004, and upgrading expertise from auditing with the guidance ISO 19011:2002 to ISO 19011:2011.

### **Course length**

4-5 days (doing a couple of hours/day) are required to complete the ISO 14001:2004 lead auditor course.

### **Who should attend**

Anyone who wants in-depth understanding of the ISO 14001 Audit Process. This is the ideal training course for responsible in charge of planning, scheduling and leading an audit program or must perform audits to ISO 14000 Quality Assurance and Environmental Affairs Managers, Quality Assurance and Environmental Professionals.

### **Course includes**

The structure of the training is as follows:

- QUALITY MANAGEMENT SYSTEMS OVERVIEW.
- SCOPE AND ISO 14000 STANDARDS.
- DEFINITIONS.
- ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) PRINCIPLES.
- ENVIRONMENTAL MANAGEMENT SYSTEM REQUIREMENTS.
- DEFINITIONS
- TYPES OF AUDITS
- AUDIT OBJECTIVES

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- ROLES AND RESPONSIBILITIES
- AUDITOR ACTIVITIES
- INITIATING THE AUDIT
- PREPARING THE AUDIT
- EXECUTING THE AUDIT
- WHAT THE AUDITOR IS LOOKING FOR
- AUDIT DOCUMENTS
- AUDIT TECHNIQUES: TELL ME/SHOW ME
- AUDIT TECHNIQUES: AUDIT PATH
- AUDIT TECHNIQUES: GRADUAL ELEVATION
- AUDIT TECHNIQUES: SAMPLING
- AUDIT COMPLETION AND CORRECTIVE ACTION FOLLOW
- ENVIRONMENTAL CASE STUDIES

### **Worldwide Course Recognition:**

CALISO online training courses are recognized by all registrars and hiring companies as objective evidence of effective training on the particular standard and regulation. Since 1999, they have been the most popular and most widely used training courses in English, with over 15,000 trainees in the US and worldwide. The standards and regulations are provided online under licensing of the American National Standard Institute (ANSI), SAE International, or courtesy of the Federal Drug Administration (FDA).

### **Course requirements**

The training is optimized for Microsoft Internet explore 5.0 or higher and Netscape 4.5 or higher.

### **Certificate requirements**

The course uses a continuous evaluation method with on-going quizzes to facilitate the information retention. If your final average is equal or greater to 70% you will be issued a **training certificate**. If your final average evaluation is less than 70%, you will have to take a final exam and score above 70% to be issued the training certificate.

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