



CALISO Consulting, INC

Course Outline for ISO 14001:2004 Lead Auditor Training

Course objective

This course is based on the quality management system (QMS) standard ISO 14001:2004, the guideline document for implementing and improving QMS's ISO 14004:2000, and the Fundamentals and vocabulary for QMS's ISO 14000. It is also based on ISO 19011, which is a guideline document for auditing quality systems. The case studies in the later part of the course will be presented along with the applicable sections of ISO 14001:2004.

Course length

5-6 days (doing a couple of hours/day) are required to complete the ISO 14001:2004 lead auditor course.

Who should attend

Anyone who wants to quickly and efficiently understand and learn how to audit or lead an audit using the QMS and EMS auditing guideline to ISO 19011:2002.

Course includes

The structure of the training is as follows

- 1.0 THE STANDARD
- 2.0 THE PROCESS APPROACH
- 3.0 SCOPE
- 4.0 QUALITY MANAGEMENT SYSTEM
- 5.0 MANAGEMENT RESPONSIBILITY
- 6.0 RESOURCE MANAGEMENT
7. 0 PRODUCT REALIZATION
- 8.0 MEASUREMENT, ANALYSIS AND IMPROVEMENT
- 9.0 DEFINITIONS
10. TYPES OF AUDITS
11. AUDIT OBJECTIVES
12. ROLES AND RESPONSIBILITIES
13. AUDITOR ACTIVITIES
14. INITIATING THE AUDIT
15. PREPARING THE AUDIT
16. EXECUTING THE AUDIT
17. WHAT THE AUDITOR IS LOOKING FOR
18. AUDIT DOCUMENTS
19. AUDIT TECHNIQUES: TELL ME/SHOW ME
20. AUDIT TECHNIQUES: AUDIT PATH
21. AUDIT TECHNIQUES: GRADUAL ELEVATION
22. AUDIT TECHNIQUES: SAMPLING



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23. AUDIT COMPLETION AND CORRECTIVE ACTION FOLLOW-UP

24. INDUSTRY CASE STUDIES

Course approval

This online training course is approved by the German Registrar RWTUV-USA. The certificate bears all the approvals. And, we have been selected by the prestigious ISO 14000 Registrar RWTUV of Germany to support the training of their clients worldwide (<http://www.tuv-usa.com>).

Course requirements

The training is optimized for Microsoft Internet explore 5.0 or higher and Netscape 4.5 or higher.

Certificate requirements

The course uses a continuous evaluation method with on-going quizzes to facilitate the information retention. If your final average is equal or greater to 70% you will be issued a **training certificate**. If your final average evaluation is less than 70%, you will have to take a final exam and score above 70% to be issued the training certificate.